

## WARMINSTER COMMUNITY AREA TRANSPORT GROUP

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### NOTES OF THE WARMINSTER COMMUNITY AREA TRANSPORT GROUP MEETING HELD ON 31 MAY 2016 AT WARMINSTER CIVIC CENTRE.

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1 Note Tracker

If you have any questions about the attached Note Tracker please contact:

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WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
1.	<b>Attendees and apologies</b>			
	Present:	Simon Jasper; Jacqui Abbott; Heather Abernethie; Denise Grech; Pat Whyte; Cllr Keith Muston; Cllr McDonald; Len Turner; Simon Jasper; Cllr Andrew Davis; Cllr Sue Frasier; Mike Lucas; Martin Rose		
	Apologies:	Phil Jefferson; Sarah Jefferies;		
2.	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 4<sup>th</sup> March 2016.</p> <p>The Link can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=172&amp;MIId=8935&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=172&amp;MIId=8935&amp;Ver=4</a></p>	The notes were approved	
3.	<b>Financial Position</b>			
		The current balance for the Warminster CATG for 2016-17 up to the 23 <sup>rd</sup> May 2016 is <b>£18,396.06</b>	Commitments carried over from previous financial year. Curent budget is £18,396.06	MR

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4.	<b>Update on Top 5 Priority Schemes</b>			
a)	High Street / Portway junction - Bollards / barrier	<p>Funding agreed of £3,900 at AB July 2015. No contribution from WTC.</p> <p>MR - Issue with underground services. To be discussed with Warminster Town Council.</p> <p>MR update 23/5/16 Scheme agreed with WTC. Order issued to Ringway. Awaiting implementation.</p>	Likely Implementation within next 4 to 6 weeks. Footway area to be re-surfaced	MR
b)	3954 / 4185 The Close	<p>Agreed as Priority 1 scheme at 09/09/15 meeting.</p> <p>3954 - Issue relates to accessibility by elderly residents of Kygneston Court who are having difficulty using frames and mobility scooters because of the camber of the pavements. Commercial bins left out for long periods of time and blocking the pavement which is narrow</p> <p>4185- Issues relates to large delivery vehicles which are offloading opposite Prestbury Sports Bar . Large vehicles squeeze past encroaching over the double yellow lines and coming within centimetres of the corner of property. Concern that damage will occur</p> <p>MR – Site visit undertaken and outline options under consideration. Topo survey maybe required to enable further design options to be considered.</p> <p>Top Survey agreed. Approx £1300. TBC Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey received. Design options to</p>	<p>(Priority 1)</p> <p>MR to present design options to be to Town Council in due course. Significant improvements difficult due to restrctuted site and requirement for loading and loadng for presetbury Sports bar. Main issue appears to be obstruction of narrow footway by commercial bins.</p>	MR

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		be prepared for consideration of CATG group.		
c)	4071 Victoria Road / Masefield Road	<p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, &amp; safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing &amp; lining improvements &amp; raise roundabout agreed. Approx £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p>	<p>(Priority 1)</p> <p>Meeting agreed an additional <b>£1300</b> for the Top survey. Total budget now £6300. No additional costs to be paid by WTC</p> <p><b>To be taken to Area Board 30 June.</b></p>	<p>MR</p> <p>JA / AD</p>
d)	4214 Geys Hill Passing Bay	<p>Agreed as Priority 1 scheme at 09/09/15 meeting</p> <p>MR - Works remain unprogrammed due to requirement for road closure on Geys Hill. To be discussed with Longleat Caravan Centre and parish council.</p> <p>Works Likely to take after 1 April. MR to discuss temp road closure issues and timing with Caravan club and Longleat. Simon Jasper to provide contact details to MR.</p> <p>MR update 23/5/16. Construction date not yet agreed with both Ringway. Caravan Club prefer Mid Jan 2017. Likely final quarter of the 2015-16 (Dec - March). Discussions with other parties ongoing.</p>	<p>(Priority 1)</p> <p>Discussions to continue with a view to agreeing an implementation date. To be removed as a priority 1 scheme.</p>	<p>MR</p> <p>JC</p>

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e)				
f)	Pound Street / The Maltings	<p>Agreed as Priority 1 scheme at 09/09/15 meeting</p> <p>No waiting 8am-6pm Mon - Fri Gone through Warminster town development with contribution £833 agreed. Maltings contribute £833</p> <p>MR – no objections to formal advert. Work order issued and awaiting implementation.</p> <p>MR update 23/5/16 – Initial delay due to lack of lining works by BBLP. Works now programmed for week commencing 23/05/16</p>	All works now complete. To be removed as a Priority 1 scheme.	MR
g)	3146 / 4263 Imber Road	<p>Speeding and crossing concerns raised. Also relates to issues on Woodcock Road. Metrocount 16/10/15. Location to be agreed. To go back to Warminster TC town development committee for consideration. Issues to be considered as part of town transport model.</p> <p>Request metro count in first instance. Location to be agreed.</p> <p>MR update 23/5/16. Awaiting agreed locations for metro-count(s)</p>	<p>Priority 1</p> <p>Metro counts and pedestrian survey are required. Residents have expressed desire to see 'H' bar markings across private driveways. £863 as standing charge for ad-hoc road marking works but may be able to combine with other lining works in Warminster. A total of £800 is required for a pedestrian survey with a provision sum of £100 allocated for 'H' bar markings. This needs to be approved by WTC Town Development committee</p>	<p>MR</p> <p>JA / AD</p>

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			<b>£900 recommended by CATG for pedestrian survey /lining works to go to Area Board 30 June</b>	
h)	4226 Townsend Chitterne	<p>Speeding concerns. MR - Please Note 3 no. Metrocounts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.</p> <p>Allocated as a PRIORITY 1 SCHEME – Options to be prepared for discussion at next meeting.</p> <p>MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16</p>	<p>Priortiy 1</p> <p>Parish Council wish to abandon this proposal due to concerns relating to enforcement. To be removed as priority 1 scheme and the budget returned to pot.</p>	MR
<b>5.</b>	<b>Other highway Issues under consideration</b>			
a)	<p>4089 Woodcock Road</p> <p>Also see issue 3839</p>	<p>No priority allocated. Previous substantive scheme undertaken.</p> <p>Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metrocount undertaken by St Georges School.</p> <p>Cllr Mcdonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative</p>	<p>Awaiting updated Travel Plan from Kingdown School before further action can be taken.</p> <p>Topo survey will be required required; To remain at priority 2</p>	

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b)	4031 Chapel Street	Waiting restriction request. JA to issue WR1 form to requester. HA to take issue to Town development committee.  WR1 form requested	This issue to go to Town Development Committee and be dealt with as part of annual WR requests. Remove from system now	MR
c)	3949 Hillwood Lane, Warminster (see also issue 4261)	Request for removal of highway verge and construction of parking places. CATG unable to fund.. Issue raised again under 4261 01/10/2015. MR to seek definitive advice from Land charges / planning.  MR update 23/5/16. Advice received on how best to progress from Alan Creedy and this has been reported back to requester.	Applicants need to apply for planning permission. If successful, Wilts Council may extinguish Highway rights. Selwood would also be involved. 100% Costs to be borne by residents. Would be quite expensive; possibly £30k +. Services may need diverting. Leave on until next CATG	
d)	3753 Chitterne topo survey	Topo survey undertaken in advance of traffic calming options being considered. Currently on hold	Leave on hold.	
e)	3873 Chain Lane / Smallbrook Road	Barriers requested to prohibit access to Smallbrook Road from Southleigh view / Gypsy Lane end.	This issue has been considered previously by the town development committee in Dec 2015 but is not supported. Issue to be removed from list and requester informed.	JC
f)	4384 Copheap Lane	Parking restriction request. Re. layby by a post box in Copheap Lane. Over the last 12 months residents of a nearby estate have been parking in it permanently. Copheap lane is very busy and the layby offers the only opportunity to safely park while using the post box. Suggestion made is that parking in the layby be restricted to 5 mins only.	Town Council have taken this forward via WR1 and WR2. To be dealt with as part of annual WR requests.  To be removed from CATG list	JC



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		WR1 form requested		
g)	4324 Bishopstrow	<p>Ongoing speeding concerns. Request for traffic calming measures.</p> <p>Jislon poles to be installed to prevent cars mounting pavement. Approx £1500. Parish meeting to pay 25% Allocated as PRIORITY 2 scheme.</p> <p>MR update 23/5/16. Scheme brought forward at request of chair.Reduced contribution agreed. Implementation due 31/05/16</p>	<p>Bollards installed 31/05/16</p> <p>Parish council happy for other issues re. speeding to be deferred. Remove from CATG list.</p>	JC
h)	4270 Grovelands Way	<p>Bus shelter request.</p> <p>Status of 53 bus service along Grovelands to be established before further action is considered. Ownership of land for siting of shelter to be checked. Shelter to be paid for by Town Council.</p> <p>On hold</p>	<p>Land owned by Wiltshire Council. Waiting for outcome of passenger transport review.</p>	MR
i)	4261 Hillwood Lane	<p>See previous issue 3949.</p>	<p>As above</p>	
j)	4020	<p>New Finger Post Codford.</p> <p>MR to provide latest cost. Parish Council 25%. Allocated as a Priority 2 Scheme..</p> <p>MR update 23/5/16. Scheme brought forward at request of chair. Order placed Feb, awaiting delivery and installation.</p>	<p>Awaiting delivery of finger post. Implementation June 2016</p>	MR

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	k) 3611 Chapmanslade, High Street	Speeding and Highway safety concerns in High Street. Orignal item submitted 28/09/14. Request to reopen issue by PC  CATG suggested "Advisory 20mph" scheme as part of TAOSJ. MR to send policy to Chapmanslade PC	To remain 'on hold'	
6.	<b>New issues submitted since previous meeting.</b>			
	l) <u>4584</u> Newport	Request for White Lines to be extended-junct of Newport Portway. Request by WTC	Town Council has requested this. MR to provide firm costing. Estimate in the region of £1500.00 <b>PRIORITY 1 SCHEME</b>	MR
	m) <u>4581</u> Hillwood Lane	Request for New Sign to limit HGV access.	This scheme was not supported by the Town Council. Not possible to restrict HGV access. To be removed and requester informed.	JC
	n) <u>4539</u> / <u>4525</u> Portway Warminster	Request for residents parking scheme	There are no residents parking schemes being implemented in Wiltshire at the current time. Not supported by WTC. Remain 'on hold' for now.	JC
	o) <u>4538</u> Boreham Fields	Request for review of parking arrangments outside retial units	Site visit required. Land search required to establish extent of highway. <b>PRIORITY 1 SCHEME</b>	
	p) <u>4537</u> West Street	Problems with HGV's mounting pavement, concerns re. speed	MR to investigate options for bollards on the footway / signing improvement.	MR

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q)		Chitterne / Knook junction – Cllr Davis requested new issue to be logged. Possible lining improvements. Requires liaison with Highways England A36		MR
7.	<b>Confirmation of Priority 1 Schemes</b>			
	a) b) c) d) e)	3146 / 4263 Imber Road 4071 Victoria Road / Masefield Mini roundabout 3954 / 4185 The Close 4538 Boreham Fields 4584 Newport / Portway		
8.	<p><b>Any Other Business:</b></p> <p>Discussions re: weight limit in Chapmanslade. Parish Council have involved the MP as the weight seems to be linked to A350 &amp; A303. Has been an ongoing issue regarding limits and confusion. Check with Spencer Drinnkwater and Fleur de-Rhe Phillippe MR</p> <p>Corsley – bus stop and sign obscures vehicles. May need someone to come and have a look at it. Raise the sign or change bus shelter. MR to action</p> <p>Martin suggested that the group might want to think about schemes into the future around drop kerbs if there is any money left over.</p>			
9.	<b>Date of Next Meeting: 19 July 10am to 12 noon Warminster Civic Centre</b>			

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**Warminster Community Area Transport Group**

**Highways Officer – Martin Rose**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

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**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of £20,846.06

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**